

## WALL PARISH COUNCIL



Serving Wall village and the hamlets of: Chesterfield, Hilton and Pipe Hill.  
Clerk: Pam Salter- 07738 053590 [clerk@wallparishcouncil.gov.uk](mailto:clerk@wallparishcouncil.gov.uk)

### **Minutes of the Full Parish Council meeting held on Tuesday 20<sup>th</sup> January 2026 7.30pm at Wall Village Hall.**

#### **58: Councillors present and apologies for absence**

**Present:** Cllrs Paul Sampson (Chair), Conrad Rubisch, Richard Barker, Gary Hutton, Robert Saxton, Ross Harwood, Andrew Ryman. Clerk, Pam Salter. In attendance: District Cllr Janice Silvester-Hall and District Cllr. David Salter. **Acceptance of Apologies:** County Cllr Alex Farrell attending another meeting District Councillor Silvester-Hall would be delayed from another meeting.

**59 Declarations of interest.** Cllr Hutton declared an interest the grant application for churchyard maintenance so will be unable to vote on item 64. Dispensations: none

**60 Open forum** No public were present

**61 Ward member reports.** As Cllr Silvester-Hall was delayed District Cllr David Salter reported on updates from District and County.

- Cllr Farrell had reported that the planned pothole repairs had been delayed as the team had been deployed to road gritting because of weather conditions.
- Local Plan-the District Council is awaiting the Green Belt review which will help to identify possible 'grey belt' areas. The last review identified 50% green belt for Lichfield. The new local plan avoids new land use infill.
- highways: the Wall Island developer has donated land for a safe area for buses
- traffic-the A5127 proposed 40mph zone is going to public consultation with a proposal to extend it. It is recommended that as many responses as possible are recorded, either individually or on behalf of the parish. Cllr Sampson favoured a Parish response. **Action:** Clerk to formulate the Council response.
- Food Waste national initiative: seminars will commence at the end of March. Councils are asked to encourage resident awareness.  
Cllr Sampson had hoped for a progress report on the Green Lane, Market Lane, Watling Stret issues he had been reviewing. He asked for a site meeting to be arranged. **Action:** Clerk to contact Cllr Farrell to arrange.

**Parish Councillor reports-** Cllr Saxton reported that £1500 had been raised from the Young Farmers charity Tractor Run. There was some disappointment that Lichfield city centre could not be included because of the risks involved. Additional support would be

needed for this to be considered next year. He thanked the Ryman family for their invaluable support.

**62 Accept and approve minutes of the Full Council meeting held on Tuesday 16<sup>th</sup> November** Minutes duly approved and signed

**63 Progress reports**

- Projects -Village gates and Hilton Noticeboard– Cllr Sampson is still awaiting updates on both projects. **Resolution:** seek involvement from Cllr Farrell. Clerk to action
- grass cutting-a quote has been received from Ashlea Landscaping, the company maintaining the Letocetum grounds for English Heritage. The Clerk confirmed that SCC have reviewed the required documentation and Ashlea have been approved. **Proposal:** to contract Ashlea Landscaping to undertake grass cutting for 2026-27 season **Vote:** approved unanimously **Action:** Clerk to complete the paperwork

Cllr Silvester-Hall joined the meeting and reported:

- Clean & green initiative- all requests have been put forward. She has requested this to be on the shortest term that is by 31<sup>st</sup> March 2026. She is awaiting officer response. The picket fencing will be delayed.
- commemorative plaques- Cllr Saxton explained the different benefits of brushed aluminium and brass and brought a sample A6 brass plaque. to view. **Proposal:** to choose the preferred material **Vote:** unanimous in favour of bronze **Action:** to review measurements prior to placing the order
- Orbit housing- consultation is ongoing to establish responsibility for the overhanging foliage associated with numbers 4 and 5 Watling Street following neighbour concerns **Action:** clerk to await response and report back at March PC meeting
- reported issues- see appendices Comments Redundant bus stops Cllr Saxton thinks that these were being worked on today – to be followed up. Flagpole maintenance Cllr Silvester -Hall compared maintenance at the other sites and advised to keep pressure on

**64 Grant aid requests-** documents circulated to Councillors previously for consideration. **Proposal** to approve the request for a grant of £2,225.40 for churchyard maintenance **Vote:** approved unanimously **Proposal:** to approve a grant of £234 for servicing the church clock **Vote:** approved unanimously

**65 Finance** (see Appendix)

65.1 The Clerk provided the Current financial position & transactions for approval as of January 20<sup>th</sup> 2026. Bank Resolution to December 31<sup>st</sup> £23,293.26

Lloyds Bank Community account as of 18<sup>th</sup> November £ 23,284.27

**Resolution:** Items approved other than RBM Invoice for grass cutting-awaiting cost breakdown

**65.2** VAT reclaim of £ 850.69 has been applied for

65.3 Current budget status and Precept request. The Clerk presented the bank reconciliation for December, details of the budget used so far this year and consideration for the precept and budget.

**Proposal:** to request a precept of £16,500 **Vote:** approved unanimously **Action:** Clerk to submit the Precept request

20<sup>th</sup> January 2026

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65.4 Scribe Accounts Health Check **Proposal:** to approve costs of £79 +VAT **Vote:** approved unanimously

65.5 SCRIBE accounts access: **Proposal:** to add an authorised administrator to the SCRIBE accounting system in addition to the Clerk for transparency, security and future proofing. Cllr Sampson put his name forward. **Vote** approved unanimously **Action** Clerk to action

**66 GPC status Proposal:** that, having met all the requirements, Wall Parish Council, adopt the General Power of Competence. Proposed by Cllr Rubisch, Seconded by Cllr Hutton **Vote:** approved unanimously

SLCC Bronze Award application: following discussion it was considered that there were insufficient benefits to the Parish Council and residents to apply for this award at present

**67 Asset register** Councillors considered that, as the Payback team are no longer allowed to use our machinery, it is now mainly redundant. Servicing in March will therefore not be automatic. Regarding disposal, it was suggested that the machinery be offered to St John's Church, free of charge, to see if they could make use of it. **Action:** Clerk to contact St John's church to put forward the proposition. To be reviewed at the March PC meeting.

Defibrillator pads to be checked and replaced if necessary. **Action** Cllr Sampson and Clerk to contact Russell Brooks at [ukpadsites@gmail.com](mailto:ukpadsites@gmail.com) to check and order if necessary

### **68 Document updates**

- Wall Parish Council Action Plan **Proposal:** approve **Vote** Approve unanimously
- Contract of Employment -Clerk **Proposal:** approve **Vote** Approve unanimously

### **69 Meeting dates 2026/27** see appendices

- **Proposal:** approve Full Council meeting dates **Vote** Approve unanimously
- **Annual Parish Meeting** date to be decided. Defer till March meeting

**70 Planning.** New applications: **26/00016/OUT** Land Rear of Boythorpe and Wyndfield, Walsall Road, Pipehill, Lichfield. Outline application for the erection of up to 4 No. dwellings. Wall PC has received notice as a Consultee. **Action:** Clerk to upload comments on behalf of Wall PC on the LDC Planning portal. Cllr Silvester-Hall is minded to call this in. She will submit the 'call in' form to the case officer at LDC. The Clerk noted that no weekly planning sheets have been received from LDC since December 2025. **Action:** Clerk to report to LDC Planning

**71 BKVC** Cllr Harwood will research residents support for this project. **Action** Clerk to forward any incoming correspondence to Cllr Harwood

**72 The next meeting** of Full Council: confirmed as 18<sup>th</sup> March 2026, 7.30 Wall Village Hall  
The meeting was declared closed at 9.28 pm

Signed:

Date

Cllr Paul Sampson

17<sup>th</sup> March 2026

20<sup>th</sup> January 2026

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APPENDICES-Finance item 65

<b>Receipts and Payments NOVEMBER 2025</b>						
<b>Accounts brought forward</b>		<b>£24,999.66</b>				
Lloyds Bank						
date		System	credit	debit	VAT	Frequency
03-Nov	SP Royal British Legion Remembrance Day Flag	DEB		£19.98	£3.33	as required
03-Nov	Tesco Stores refreshments Payback	DEB		£45.88	£7.65	as required
06-Nov	Amazon mktplace picnic table fittings	DEB		£92.97	£15.50	one off
07-Nov	amazonmktplace picnic tables	DEB		£21.57	£3.60	one off
10-Nov	dobbies garden centre	DEB		£49.21	£8.20	seasonal
18-Nov	lloyds bank service charges	PAY		£5.01		monthly
		credit	<b>£0.00</b>			
		debit		<b>£234.62</b>		
		VAT			<b>£38.28</b>	
	<b>C/F balance as of 18th Nov 2025</b>					<b>£24,765.04</b>

<b>Receipts and Payments DECEMBER 2025</b>						
<b>Accounts brought forward</b>		<b>£24,602.86</b>				
Lloyds Bank						
date		System	credit	debit	VAT	Frequency
01-Dec	HMRC PAYE	FPO		£162.18		bi monthly
01-Dec	Keith Jones Solvac Website services	FPO		£60.00		as required
01-Dec	Clerk home allowance/petrol	FPO		£60.18		bi monthly
01-Dec	clerk salary	FPO		£513.80		bimonthly
01-Dec	Starboard systems SCRIBE accounting subscription	FPO		£446.40	£74.40	annual
01-Dec	Wall Village Hall hire PC meeting	FPO		£45.00		bi monthly
01-Dec	Wall Village Hall hire Payback team	DEB		£150.00		
08-Dec	Amazon mktplace refund	DEB	£14.99			
08-Dec	amazon mktplace	DEB		£20.98	£3.50	
08-Dec	amazon mktplace	DEB		£23.98	£4.00	
16-Dec	Llods bank charges	PAY		£4.25		monthly
		credit	<b>£14.99</b>			
		debit		<b>£1,486.77</b>		
		VAT			<b>£81.90</b>	
	<b>C/F balance 31 Dec 2025</b>					<b>£23293.26</b>

20<sup>th</sup> January 2026



	<b>Receipts and Payments Jan 2026</b>					
	<b>Balance carried forward</b>	<b>£23293.26</b>				
	Lloyds Bank					
date						
2026			<b>System</b>	<b>credit</b>	<b>debit</b>	<b>VAT</b>
07-Jan	Amazon		DEB		£8.99	
	<b>PAYMENTS FOR APPROVAL</b>					
	Wall village hall hire PC meeting	£45.00				
	Wall village hall hire Payback team	£120				
	SPCA annual membership	£250				
	HMRC	£256.21				
	clerk salary	£728.20				
	grant St John churchyard	£2225.40				
	grant Church clock	£234.00				
	RBM contracting grass cutting	£2220.00				
	SLCC qualification admin fee	£12.50				
	SCRIBE account health check	£75.00 +VAT				

### **APPROVED WALL PARISH COUNCIL MEETING DATES 2026-2027**

20th January	Full Council
17th March	Full Council
14th April	Annual Parish Meeting
19th May	Annual Full Council
21st July	Full Council
15th September	Full Council
17th November	Full Council
<b>2027</b>	
19th January	Full Council
16th March	Full Council
TBC	Annual Parish Meeting
18th May	Annual Full Council

**10831601 Gas valves by the phone box**

Thank you for your correspondence. In response to your email I have raised an enquiry for you. This will be investigated by our Network Team; they will contact you as soon as they have an update. For your records your enquiry reference number is 10831601. If you have any further questions or queries, please contact us on 0800 389 8000 and quote your reference number.

**4468239 Broken or missing sign**

Street name: WALL LANE/Claypit Lane

Location details: A damaged place name direction road sign at the junction of Wall Lane and Claypit Lane at Wall. **Work raised enquiry closed**

**4463421 Enquiry type: Broken or missing sign** Street name WATLING STREET

Location details: on public land at the approach to the junction of Watling Street to the A5127. **No action required - enquiry closed 2/ 12/ 25**

**4464036 Broken or missing sign** Street name: ASHCROFT LANE

Location details: On the left of Ashcroft Lane approaching the crossroads of Watling Street, Wall Lane and Ashcroft Lane. It is a sign warning of a crossroads ahead. Enquiry status: to Enquiry closed - **Work Raised 5/ 12/ 25**

**42014** Orbit Housing estate services: Overgrown foliage Asset register number 15/01/26 contact Friday (7 days)