

WALL PARISH COUNCIL



Serving Wall village and the hamlets of: Chesterfield, Hilton and Pipe Hill.
Clerk: Pam Salter- 07738 053590 clerk@wallparishcouncil.gov.uk

Draft Minutes of the Full Parish Council meeting held on Tuesday 17th March 2026 7.30pm at Wall Village Hall.

73: Attendance: Cllrs Paul Sampson (Chair) , Richard Barker, Gary Hutton, Robert Saxton, Ross Harwood, Andrew Ryman. Clerk, Pam Salter. County and District Councillors Alex Farrell, Janice Silvester-Hall. No members of the public present.

74 Apologies: Cllr Rubisch, Cllr Saxton; reasons noted and accepted

75 Public participation No public were present

76 Declarations of interest. None

77 Minutes of Full Council The Minutes 20th January 2026 were duly approved and signed

78 Ward member reports.

District Cllr Silvester-Hall reported:

- the link up bus project is concluding at the end of March.
- progress has been made with more than £5,000 in fines so far in 2026 as part of ongoing work to tackle fly-tipping and ensure waste is disposed of responsibly across the district. The focus is on finger-tip searches. Covert cameras can be installed if required. To encourage public usage, household recycling centres are to provide a more attractive service with online capacity updates
- food waste collections across Lichfield District were set to be launched on 30th March but due to delay in the delivery of the food waste trucks required, the service will commence later in the year around Summertime
- Infrastructure Levy. So far 1.4 million pounds has been distributed with the next allocation in Spring 2026 and increased frequency of distribution. **Action:** Clerk to contact Chris Wilson to enquire about application for CIL by Wall PC
- Cllr Silvester-Hall gave an update on actions taken to remove the stockpile of gravel on the Watling St slip road

Cllr Silvester-Hall excused herself from the meeting

County Councillor Alex Farrell reported on:

- Hilton flooding. He had repeatedly tried to get some action on this but the response was that the flooding couldn't be dealt with because the flooding made accessibility impossible. When the weather improves he has been assured that the team will 'dig down'. Cllr Barker noted that the pipe goes from the road across the AB farms orchard so trees planted close to the pipe are going through it and will regrow if cut. Cllr Sampson suggested that an impenetrable new pipe is needed.

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- Lichfield South Construction site. Cllr Farrell asked if the situation had improved as the site manager had failed to respond to him. Cllr Sampson confirmed that access to Watling Street by vehicles was no longer possible. In addition, locks and chains had secured the gate.
- complaints had been received from numerous people regarding the roadworks. District Council had stepped in to resolve this as County would not. Cllr Sampson expressed his concerns that the slip road had been used without any prior notice and no signage was put in place. It was agreed that If this area is left in a poor state both Shenstone and Wall PCs will need to complain as the work includes both parishes.
- Pothole repair in Watling Street had been deferred from the planned January date as County uses the same team for gritting as pothole repairs. Cllr Harwood observed that potholes are so extensive there is now no way to dodge them. He asked who to contact to complain. **Action** Cllr Farrell identified several officers for the Clerk to approach

Cllr Sampson brought up the increasingly urgent issue of resolving traffic access to Green Lane and asked Cllr Farrell for a site meeting to be arranged. **Action:** Cllr Sampson to send Cllr Farrell a date. Cllr Farrell then excused himself from the meeting

79 Progress reports

- the Bleed Kit is in the defibrillator cabinet. Cllr Sampson is considering a better storage place for it. Cllr Hutton asked if training was available. **Action:** Clerk to research
- Village gates- Cllr Sampson is still awaiting updates. **Action:** request updates frequently
- Hilton Noticeboard – the Clerk is awaiting a response from the road adoptions team
- grass cutting- the first cut will be w/c 23rd March then monthly through to October.
- the Clean and Green initiative has granted funding for: a metal litter bin by noticeboard £418.99; Wooden litter bin in picnic area £424.48; Cast iron planter under noticeboard £739.99 and Refurbishment of bench and plaque – £200 Total: £1783.46 plus added costs for area prep and ongoing maintenance of the planter **Action:** clerk to forward invoices for purchases by 30th August 2026
- commemorative plaques- Cllr Saxton has requested confirmation of the wording and will then place the order **Action:** Cllr Sampson to contact Cllr Saxton
- Watling Street overgrown hedging: Clerk is awaiting response from the Orbit estates team
- reported issues- Watling Street issues covered in item 78

80 Finance (see Appendix)

80.1 The Clerk provided the Current financial position & transactions for approval as of 17th March 2026. Bank Resolution to February 28th £ 19481.76

Lloyds Bank Community account as of 17th March 2026 £19481.76

Resolution: payments approved with proviso the commemorative plaques cost up to £150 only

80.2 **Proposal:** to apply for direct debit payments to HMRC **Vote:** approved unanimously

80.3 Ear marked funds **Proposal:** to ratify ear marked funds for 2026-27 as shown on budget forecast **Vote:** approved unanimously **Action:** Clerk to record minute reference for audit
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80.4 Scribe Accounts Health Check. The Clerk reported that this had been very helpful showing that the accounts were in order for the AGAR other than adjustment to VAT recording. That is being resolved with the help of SCRIBE support

80.5 Internal Auditors **Proposal:** to appoint Topliss Associates Ltd as Internal Auditors for financial year 2026-27 **Vote:** approved unanimously

80.6 the insurance questionnaire had been circulated prior to the meeting. No changes were proposed
Action: Clerk to complete insurance renewal

81 Document updates

Proposal: to ratify updates to Wall PC Standing Orders **Vote:** approved unanimously

Proposal: to ratify updates to Disciplinary Policy **Vote:** approved unanimously

Proposal: to ratify updates to IT Policy **Vote:** approved unanimously

82 Asset Register Details were circulated prior to the meeting **Proposal:** to approve additions and removals from the asset register for 2026-27 **Vote:** approved unanimously

83 LGR consultation Action : Clerk to submit the Council's decisions on behalf of Wall PC

84 Annual Parish Meeting Proposal: to hold the APM on 14th April **Vote** approved unanimously

Action: clerk to arrange

85 Planning. New application: **26/00283/FUL** Location: Ryelands Farm, Boat Lane, Muckley Corner Proposal: Retention of existing stables and erection of 7 new stables. **Action:** The Clerk to record a comment noting that, although there was no objection to the stables, a condition must be attached to prevent this site from being later converted into housing.

86 BKVC Cllr Harwood reported that there had been no expressions of interest from residents.

Resolution: Unless there was any change, Wall PC would not be completing an application

72 The next meeting of Full Council: confirmed as 19th May 2026, 7.30 Wall Village Hall
The meeting was declared closed at 9.35 pm

Signed:

Date

APPENDICES-Finance item 80

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Receipts and Payments Feb 2026						
Accounts brought forward £23,241.00						
Lloyds Bank						
		System	credit	debit	VAT	frequency
02-Feb	HMRC accounts	FPO		£256.21		bimonthly
02-Feb	Clerk salary Dec/Jan	FPO		£728.20		bimonthly
02-Feb	clerk home allowance	FPO		£64.68		bimonthly
02-Feb	SLCC training	FPO		£12.50		one off
02-Feb	Wall Parochial Church Council Grant	FPO		£2,225.40		annual
02-Feb	Wall Parochial Church Council Grant	FPO		£234.00		annual
02-Feb	Wall village Hall hire Payback team	FPO		£120.00		as required
02-Feb	Wall village Hall hire Meeting	FPO		£45.00		
02-Feb	WMAS Newport first responder Defibrillator pads	FPO		£69.00		
02-Feb	Bank service charges	PAY		£4.25		Monthly
		credit	£0.00			
		debit		£3,759.24		
		VAT			£0.00	
	C/F balance 28 Feb 2026					

Receipts and Payments Mar 2026 PAYMENTS FOR APPROVAL						
Accounts brought forward						
Lloyds Bank						
		System	credit	debit	VAT	frequency
	bank charges			£4.25		monthly
	SCRIBE account health check			£94.80	£15.80	
	clerk expenses: home allowance/petrol			£75.09		
	Ashlea grass cutting March 2026			£266.29		
	chain and padlock Cllr Sampson refund			£32.72	£5.46	
	clerk salary January/February			£835.36		
	HMRC January/Februart			£208.80		
	solvac website maintenance			£60.00		
	commemorative plaques			cica £150		

Wall Parish Council (Lichfield District)

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 28/02/2026		
	Cash in Hand 01/04/2025		17,493.00
	ADD Receipts 01/04/2025 - 28/02/2026		15,982.92
			33,475.92
	SUBTRACT Payments 01/04/2025 - 28/02/2026		13,994.16
A	Cash in Hand 28/02/2026 (per Cash Book)		19,481.76
	Cash in hand per Bank Statements Main Account 31/12/2025	19,481.76	
			19,481.76
	Less unrepresented payments		19,481.76
	Plus unrepresented receipts		
B	Adjusted Bank Balance		19,481.76
	A = B Checks out OK		

APPROVED WALL PARISH COUNCIL MEETING DATES 2026

20th January Full Council
17th March Full Council
14th April Annual Parish Meeting
19th May Annual Full Council
21st July Full Council
15th September Full Council
17th November Full Council
2027
17th March 2026