

## WALL PC DOCUMENT REVIEW TRACKER

<b>POLICY or Procedure</b>	<b>required</b>	<b>adopted</b>	<b>Last reviewed</b>	<b>Next review</b>
<b>Contract of Employment &amp; Home Working Policy</b>	<b>annual</b>	<b>2026</b>	<b>January 2026</b>	<b>January 2027</b>
<b>Parish Council Action Plan</b>	<b>annual</b>	<b>2026</b>	<b>January 2026</b>	<b>January 2027</b>
<b>General Power of Competence</b>		<b>2026</b>	<b>January 2026</b>	<b>Following a General Election</b>
<b>Standing Orders</b>	<b>annual</b>	<b>2020</b>	<b>March 2026</b>	<b>March 2027</b>
<b>IT policy</b>		<b>2026</b>	<b>March 2026</b>	<b>March 2027</b>
<b>Disciplinary Procedure</b>		<b>2026</b>	<b>March 2026</b>	<b>March 2027</b>
<b>Asset register</b>	<b>annual</b>	<b>2023</b>	<b>March 2026</b>	<b>March 2027 or as required</b>
<b>Financial Regulations</b>	<b>annual</b>	<b>2024</b>	<b>May 2026</b>	<b>May 2027</b>
<b>Risk management and Risk assessment</b>	<b>annual</b>		<b>May 2026</b>	<b>May 2027</b>
<b>Freedom of Information &amp; Publication scheme</b>	<b>annual</b>	<b>2025</b>	<b>May 2026</b>	<b>May 2027</b>
<b>Scheme of delegation to the Clerk</b>		<b>2026</b>	<b>May 2026</b>	<b>As required</b>
<b>Code of Conduct</b>	<b>annual</b>	<b>2020</b>	<b>Nov 2025</b>	<b>July 2026</b>
<b>Grant Awarding Policy</b>		<b>2023</b>	<b>March 2023</b>	<b>July 2026</b>
<b>Health and Safety Policy</b>		<b>2023</b>	<b>Nov 2024</b>	<b>July 2026</b>
<b>Complaints procedure &amp; Dealing with abusive, persistent or vexatious complaints</b>			<b>July 2024</b>	<b>July 2026</b>
<b>Training and Development Policy</b>		<b>2019</b>	<b>July 2023</b>	<b>Sept 2026</b>
<b>Data Protection Policy</b>		<b>2023</b>	<b>Sept 2025</b>	<b>Sept 2026</b>
<b>Procurement Policy</b>		<b>2023</b>	<b>March 2023</b>	<b>Sept 2026</b>
<b>Equality and Diversity Policy</b>		<b>2023</b>	<b>July 2023</b>	<b>Sept 2026</b>
<b>Civility and respect policy and pledge</b>		<b>2022</b>		<b>If required</b>
<b>Document retention and Archiving</b>				<b>As required</b>

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