

Freedom of Information Act Requests

The Freedom of Information Act 2000 provides public access to information held by public authorities.

It does this in two ways:

- public authorities are obliged to publish certain information about their activities; and
- members of the public are entitled to request information from public authorities.

The Act covers any recorded information that is held by a public authority in England, Wales and Northern Ireland

Recorded information includes printed documents, computer files, letters, emails, photographs, and sound or video recordings.

Freedom of information act request

Key facts:

It could take up to 20 working days to receive a response to your freedom of information (FOI) request, so why not find out if we've already published the information you need on our Website

It's worth noting that if you submit a request for information that is on our website, we will simply send you a link to the relevant webpage (up to 20 days later), so it's well worth taking a look first – as you could get the information you need quicker.

If the information you need is not listed please use the form below to make a freedom of information request. You will need to print the form and once completed, send it to:

The Clerk
Wall Parish Council,
251 Birmingham Road ,
Shenstone Woodend Lichfield ,
WS14 0PD

As part of this form, we will ask you for your email address. This is so we can respond to your request or contact you for further information.

You will be asked to enter your name, contact details and other information as part of this form – this is classed as your personal data.

We will use the information you provide on this form to process/respond to your freedom of information act request.

How we will process your data

The law allows us to process the data you provide in this form to process/respond to your freedom of information act request.

We do not have to respond to a request if it does not relate to services we provide, or we believe the request is vexatious or repetitious



WALL PARISH COUNCIL
Including the hamlets of: Chesterfield, Hilton and Pipe Hill.

Clerk: Pam Salter, 07738 053590

Freedom of information act request

Your details:

First name :

Last Name:

Phone:

Email:

Address:

Subject:

Your request: