WALL PARISH COUNCIL

Serving Wall village and the hamlets of: Chesterfield, Hilton and Pipe Hill.
Clerk: Pam Salter- 07738 053590 clerk@wallparishcouncil.gov.uk

Minutes of the Full Parish Council meeting held on Tuesday 21st July 2026 7.30pm at Wall Village Hall.

18 Cllrs present: Paul Sampson (Chair), Conrad Rubisch (vice Chair), Robert Saxton, Ross Harwood, Richard Barker, Andrew Ryman, Gary Hutton
Clerk: Pam Salter
In attendance: District Cllr Janice Silvester-Hall District Cllr David Salter
Public: 2 residents of Wall, 1 resident of Hilton, one non resident

19. Apologies for Absence
County Cllr Alex Farrell had sent his apologies which were noted and accepted by Council.

20. Declarations of Interest and Dispensations
To receive declarations of interest from councillors on items on the agenda and consider and determine any requests for dispensation. None recorded.

21. To approve the Minutes of the Parish Council meeting held on 19th May 2026. No amendments. Minutes duly approved and signed.

22. Public participation session: The Chair brought forward agenda item 23.iii.c letter from resident re National Forest and items 24- Hilton Noticeboard to enable them to be discussed with the residents concerned.

- 23.iii.c The resident referred to a recent program on Country File regarding the National Forest and the positive effect it had on the community. He wished it to be discussed that as a community Wall Parish participate in the development of the National Forest identifying areas suitable for planting trees, available free of charge, with the benefits of improving the area, involving local groups and responding in some small part to addressing climate change and global warming. Cllrs commented on the Bullmore Lane contaminated land and results of M6 Toll work. Cllr Silvester-Hall explained how her role as cabinet member on LDC covered this subject and if she is appraised of details of suitable sites would forward these to the appropriate official. She noted the strict LDC planning guidelines requiring developers to make provision for offsetting carbon biodiversity, preserving ancient woodland and planting for the future.

Resolution: Cllr Sampson and the Clerk to work with Cllr Silvester-Hall in promoting this.

- 24 Hilton Noticeboard- a letter of complaint to the siting of the noticeboard had been circulated to members prior to the meeting. The resident explained his main concern was that the proposed siting was dangerous as it was at a point where the road narrows. He also queried whether a noticeboard was needed at Hilton, although there was no objection if that was what the community wanted. **Resolution**: Cllr Sampson agreed that there was a need for further consideration of this proposal and this would be an agenda item for further consideration at the September meeting.

The 2 residents who had spoken were thanked for their input and they left the meeting at 7.54

- A previous resident of Wall put forward a proposal regarding a community initiative they are developing called The Common Pantry a smart vending machine service designed to provide everyday essentials to rural residents who have no local shops and no access to public transport. The Common Pantry would offer a 24-hour self-service solution stocking everyday essentials such as dry goods, snacks, toiletries and chilled products, available on the doorstep without the need to travel. Before progressing further, they were looking to identify a suitable covered or semi-outdoor location within the village with access to a standard electricity supply. This was then put to Members for discussion with the following points raised:
  The Parish Council do not own any buildings or sites that are suitable.
  The logical location would be the centre of Wall but there is nowhere with access to any electricity. Cllr Rubisch asked if the project was already established elsewhere that Members could see in action. Cllr Saxton referred to a milk vending machine that became a target for vandalism.
  Resolution:
  If an appropriate location can be found the Parish Council would be happy to consider supporting the initiative at a future meeting.

The proposer thanked the Council for the opportunity to put forward their proposal and for the helpful discussion and then left the meeting at 8.10

23. Parish matters

I . District Councillors report. Cllr Silvester-Hall covered the following matters:

a The Local Government Reorganisation (LGR) announcement. There will be a 2-way split with elections next year and a shadow authority running parallel . Where the control will be based has not been explored yet but it is likely to be Stafford. Community asset transfer discussions have already commenced. Substantial housing developments are being proposed and the determination of grey belt is underway.

Cllr Salter commented on the electoral implications with Parish Councils likely to be contested next year.

b The next CIL allocations will be around October and applications should start to be considered now

c. the new food caddy collections have commenced.

Questions from members:

Cllr Rubisch referred to pedestrianisation and noted the position of the entrance to Tamworth Street where disabled drivers were required to exit their vehicles to speak to the terminal. Cllr Silvester Hall agreed that the terminal was not ideal where it was. The next phase regarding access is currently being considered and the time taken to access.

There are general blue badge problems and alternatives are being considered. Cameras have not worked. ANPR is being considered but whether this is financially viable is under debate. There have been complaints that access codes are being used inappropriately. This is very much an ongoing project.

Having addressed all questions Cllr Silvester-Hall left the meeting at 8.32

ii. Parish Councillors reports

a Cllr Sampson reported on the inappropriate parking on the pavement at Ashcroft Lane referred to at the last meeting. Following intervention by the PCSO the owner had now complied and was no longer blocking the pavement. Regulations parking 2 wheels on the pavement but obstruction is a factor that can be acted on.

Cllr Harwood reported that parking on the corner at The Trooper is still a problem when exiting from Green Lane with parking by the narrowing of the road. Could zig-zag lines be placed here?

With regards to parking at The Butts more information is required from the PCSO and some action required on the white van that is always parked near the corner.

Cllr Salter suggested contacting LDC Parking Enforcement. **Action:** Clerk to contact

b Cllr Saxton confirmed that the plaques had been ordered and should be ready by the end of the month **Action:** Clerk to arrange approval of payment when the invoice is received.

c **Clean** and Green items. Cllr Sampson confirmed that items were on order with an August delivery expected. **Action:** Clerk to arrange approval of payment when the invoices are received and contact the Clean and Green administrator to confirm completion. Cllr Salter reminded that a second round of applications were now open

- Cllr Sampson -road surface/ potholes on Watling Street. Correspondence from Beth Tranter Community Highway Officer, dated 13/07/2026 had confirmed that repair of the road surface was scheduled for August 2026. As there has been no notification of road closure Cllr Sampson was concerned that this was being delayed again. **Action**: Cllr Sampson to contact Beth Tranter, to confirm current status of repairs.
- Cllr Saxton expressed concern regarding the number of diversions routed down Raikes Lane resulting in a large increase in the quantity of traffic. The verges are not being maintained creating a hazardous situation. **Action:** Clerk to inform Highways. Continue to monitor.
- Cllr Barker passed on resident's reports of motor cyclists riding around Muckley Corner Common. **Action:** Clerk to inform PCSOs
- Cllr Hutton had received reports that the public footpath by Chesterfield Farm was blocked. **Action:** Cllr Barker and Cllr Hutton will check the situation and any action needed will be put in place.

23.iii. Clerk's Report

a Councillors were updated with progress of reported issues see Appendix

b Bleed kit training had been discussed and was scheduled initially for August. However, as the organiser had been in hospital for an operation this might need to be rearranged. **Action:** Clerk to liaise with Hall Bookings manager and then circulate planned date for training when available

c. letter from resident discussed during item 22 Public Participation

24 Hilton noticeboard item moved see 22 Public participation for discussion

25 2025 grass cutting contract The agreed revised invoice had not been received therefore payment could not be approved. **Action**: Cllr Barker to contact RBM Contracting and revised invoice to be presented at the September meeting for consideration.

26 error-item missing from an incorrect agenda numbering.

27 Establishment of WPC Facebook information page

The Council was requested to consider the details of the previously circulated report and resolve the following points:

Resolution 1 (Approval): To authorise the formal establishment and launch of an official Wall Parish Council Facebook Information Page.

Resolution 2 (Administration): To delegate the structural management and posting obligations of said page jointly to the Parish Clerk and Councillor Harwood, who will serve as the designated secondary/backup page administrator to eliminate surplus operational strain on the Clerk.

Resolution 3 (Policy Adoption): To formally adopt the backend safety frameworks, automated moderation restrictions, and strict broadcast protocols detailed in Section 2 of the report.

Proposed by Cllr Sampson
Seconded by Cllr Hutton
Vote: all in favour
Action: Cllr Sampson to continue with preparation of the site.
Clerk to develop the Social Media policy
Agenda item to be added to September Agenda to update

28 Financial and Governance matters (Appendix 1)

i. Financial transactions for May and June were presented for approval
ii. Bank reconciliations for May and June were presented for approval
Main account bank balance as of 21st July £32,127.23
iii. Receipts and Payments for July 2026 up to 21st July were presented for consideration.
Vote: accounts approved unanimously. To be checked and signed in Cllr Harwood in the Cashbook.
iv. VAT status as of July 21st presented to Council. **Action:** Clerk to claim.
v. The Clerk confirmed that the accounts for 2025/26 had been successfully concluded and the period for the Exercise of Public Rights had ended with no queries from the public.
vi. HMRC mileage increases **Resolution**: That Wall Parish Council notes the increase in the HMRC approved mileage rate to 55p per mile, effective from 6 April 2026, and approves adoption of the revised rate of 55p per mile for all eligible staff claims, with immediate effect following this meeting and to pay any back pay for mileage paid from 6 April 2026. **Vote:** Approved unanimously **Action:** Clerk to make amendments to related policy documents.

29 Planning

i **applications.** As a consultee, Wall PC had commented on the following applications comments can be viewed on the LDC and SCC planning portals:
26/00754/FUL Ryelands Farm
SCC/26/0042/FULL-MAJ Greener Composting
26/00676/FUH -Littlefield House Market Lane Wall
All these applications are awaiting decisions.

ii. Removal of Local Member Calli-n Rights. Cllr Salter explained what this new legislation would mean and Members were shown a related response from another Parish Council circulated for information.

30. To review and adopt updates to policy and procedural documents

I. Code of Conduct
II. Health & Safety Statement
III. Complaints Procedure including Code of Practice and Policy for Dealing With Abusive, Persistent or Vexatious Complaints and Complainants
iv. Grant awarding policy
v. Training and Development policy
vii. legal updates to Contract of Employment

Documents had been circulated to Councillors previously

Proposer: Cllr Hutton Seconder Cllr Saxton

Vote: approved unanimously

Action: Chair to sign and date documents
Clerk: to file in Parish records and update on Parish website

31. Next meeting of Full Council: 16th September 2026, 7.30 Wall Village Hall
The meeting was declared closed at 9:30 pm

Date July 2026

Appendices:

Item 28 Financial matters

Receipts & Payments May 2026

	Accounts brought forward			**£35,816.57**		
	Lloyds Bank Community account					
date		System	credit	debit	VAT	frequency
05-May	Amazon- paint/brushes etc for phonebox maint	DEBIT		£32.88	5.49	as required
07-May	Ashlea Ltd grass cutting March & April	FPO		£639.10	106.52	8 cuts pa
07-May	P Sampson payback refreshments Tesco	FPO		£21.34	3.56	
07-May	P Salter Clerk salary March/April	FPO		£835.36		one off
07-May	SLCC subscription	FPO		£170.00		annual
07-May	SLCC Enterprises 14th Ed Arnold Baker plus postage	FPO		£149.40	0.9	
07-May	Toplis Associates Audit fee	FPO		£243.60	40.6	annual
18-May	Lloyds Bank service charges	PAY		£4.72		monthly
22-May	AJGBIL Insurance	FPO		£387.66		monthly
22-May	LDC dog bin emptying contract x 2 bins	FPO		£431.81	71.97	annual
22-May	P Salter Clerk home allowance/petrol March/April	FPO		£61.00		bi monthly
22-May	Wall Village Hall Hire PC meeting	FPO		£45.00		
22-May	Wall Village Hall Hire Payback team	FPO		£120		annual
		CREDIT DEBIT	**£0**	**£3,141.87**		
		VAT			229.04	
	carried forward balance					**£32,674.70**

prepared by P Salter Clerk/RFO

approved by
at Full Council 19th May 2026

Receipts & Payments June 2026

	Accounts brought forward			£32,674.70		
	Lloyds Bank Community account					
date		System	credit	debit	VAT	frequency
01-Jun	HMRC VTR XGV126000111256	BGC	£252.56			bi-monthly
16-Jun	Lloyds bank service charge	PAY		£4.25		monthly
26-Jun	JRB Enterprises Ltd dog bags for dispenser	FPO		£76.68	£12.78	as required
26-Jun	Keith Jones Solvac website management May June	FPO		£80.00		bi-monthly
26-Jun	Ashleigh landscaping Ltd	FPO		£639.10	£106.52	
		CREDIT DEBIT	252.56	£800.03		
		VAT			119.3	
	carried forward balance					£32,127.23

prepared by P Salter Clerk/RFO

approved by

at Full Council 21st July 2026

Wall Parish Council (Lichfield District)

Prepared by: ______________________________ Date: ____________

Name and Role (Clerk/RFO etc)

Approved by: ______________________________ Date: ____________

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		18,086.20
	ADD Receipts 01/04/2026 - 30/06/2026		18,994.26
			37,080.46
	SUBTRACT Payments 01/04/2026 - 30/06/2026		4,953.23
A	**Cash in Hand 30/06/2026** (per Cash Book)		**32,127.23**
	Cash in hand per Bank Statements		
	Main Account 30/06/2026	32,127.23	
			32,127.23
	Less unpresented payments		
			32,127.23
	Plus unpresented receipts		
B	**Adjusted Bank Balance**		**32,127.23**

	Receipts & Payments July 2026 to date					
	Accounts brought forward			**£32,127.23**		
	Lloyds Bank Community account					
date		System	credit	debit	VAT	frequency
20-Jul	Tesco stores Payback team refreshments	DEB		31.71		as required
22-Jul	HMRC PAYE direct debit	DD		302.87		quarterly
	employee salary			£835.36		bimonthly
	Clerk expenses -stationary postage for VAT reclaim			£3.30		quarterly
	clerk expenses stationary 2nd class stamps book			£7.28		as required
	clerk reclaim admin-printer ink Rymans			£53.43		as required
	Parish Online mapping software			£60.00	£10.00	annual
	clerk home allowance& petrol			£67.20		bimonthly
20-Jul	Lloyds bank charges			£4.25		monthly
	Expected in July					
	Wall village hall hire Payback team			210		
	wallvillage hall PC meeting			45		
	commemorative plaques					
		CREDIT				
		DEBIT				
		VAT				
	bank balance as of 21st July 2026	**32,091.27**				

prepared by P Salter RFO

approved by
at Full Council