WALL PARISH COUNCIL

Serving Wall village and the hamlets of: Chesterfield, Hilton, Pipe Hill, Muckley Corner and Aldershawe Clerk: Pam Salter- 07738 053590
clerk@wallparishcouncil.gov.uk

date of notice 11/11/26

Wall Parish Council agenda for 17th November 2026 7.30 pm at Wall Village Hall.

Agenda

45. Record of attendance

46. Apologies for absence

47. To receive declarations of interest from councillors on items on the agenda and consider and determine any requests for dispensation.

48. To approve the minutes of the Parish Council meeting held on 15th September 2026

49. Public participation session with respect to items on the agenda or of relevance to the Parish. 15 minutes allocated.

50. Parish matters

i. County/District Councillors Report
ii Parish Councillors Reports
iii. Clerk's Report- a. completion of actions arising from last meeting Appendix 1a
b. feedback from Scribefest Appendix 1b

51. Financial and Governance Matters: Appendix 2

i. to note and approve monthly Receipts and Payments statements for Sept and Oct 2026
ii. to note Sept and Oct 2026 bank reconciliations
iii to note payments for approval for November 2026 to date and current bank balance
iv. to note that CIL money is still available (£1495.37) but use is time limited

52. Internal audit Appendix 3

Audit -Clerk's feedback
Budget and precept -Clerk's report and recommendations

53 Proposal by Cllr Sampson: "To purchase new information boards for the benefit of Wall Parish residents and visitors, circa £1500.00. The cost is proposed to be covered by the CIL money of £1495.37"

54 Village gates

55 Reported issues to Staffordshire Highways

56 Offer of website information for bus timetables

57. To consider and determine responses to planning applications Appendix 4

58. Parish Council logo and letterhead- to consider new designs

59. Items of new business for consideration at the next meeting

60.Date and time of next meeting – Tuesday 19th January 2027

APPENDICES

Appendix 1 item 50.iii a Clerks report on actions arising from September 2026

36 the 'cuppa with a copper' event Action: Clerk to organise **Resolved**
36 removal of bus stop/signage at Ashcroft Lane Action: Clerk to liaise with Chaserider **Resolved**
37ii2 oak trees felled corner of Watling Street and Birmingham Road in Wall. Action: Clerk to investigate why this had been done and why we were not informed **Resolved**
37iiClean &Green grant Action Cllr Sampson provide measurements/ satellite photograph **Resolved**
42 Pipe Hill dog walking Action Clerk to check records. *Ref25/01218/COU Oct 25* **Resolved**

50.iii b SCRIBEFEST conference feedback

New online AGAR submission

Online AGAR submission is non-compulsory this year although as an incentive to use the new system the audit fee will be refunded providing submission is completed by the end of June. Wall PC will be completing online.

- ✓ Rounding up or down can affect the recording on AGAR statements. The SCRIBE accounting system is being updated to do this automatically ready for the 26/2027 submission. This updated system will be available from November onwards.
- ✓ SAAA are sending out details of how to check details and sign up to the system as well as training events.
- ✓ There is a move to consider raising the exemption limit from £25,000 for smaller councils.

Dealing with vexatious complaints

Jackie Weaver stressed the importance of legal and professional support including.:

- Membership of professional bodies: NALC, SLCC, SPCA- *Wall PC is a member of all these*
- Current Contract of Employment- *Wall PCs CofE was rewritten to the new format last year*
- Professional Development courses- *the Clerk attends all relevant training*.
- Knowing where to source professional help
- Code of Conduct training to understand officer and member protocol- *provide training for new Councillors after elections.*

Appendix 2 Finance item 51 September/October 2026

Receipts & Payments September 2026

	Accounts brought forward					
		£28,439.46				
date	**Lloyds Bank Community Account**	**System**	**credit**	**debit**	**VAT**	**frequency**
01-Sep	Taylor made planter(Clean & Green purchase	DEB		£181.99	30.33	one off
02-Sep	Ashlea Ltd grass grass cutting	FPO		£639.10	106.52	as contract
02-Sep	Mr and Mrs Saxton commemorative plaques	FPO		£150.00		one off
02-Sep	RBM Contracting Ltd grass cutting 2025	FPO		£1,620.00	270	final
04-Sep	LDC Payments account Clean & Green grant	BGC	£2,000			one off
15-Sep	Flagpole express ltd	DEB		55.68	9.28	one off
15-Sep	Lloyds bank service charges	PAY		£4.78		monthly
16-Sep	Amazon	DEB		£5.99	£1.00	one off
23-Sep	Donation box	DEP	£37.65			
30-Sep	Clerk salary July/Aug	FPO		£835.36		bi-monthly
30-Sep	printer ink Rymans	FPO		£53.43	8.91	
30-Sep	printer paper x2	FPO		£8.00	1.33	
30-Sep	Clerk home allowance & petrol July/Aug	FPO		£58.05		bi-monthly
		TOTAL	**£2,037.65**	**£3,612.38**	**£427.37**	
	balance carried forward	**£26,864.73**				

prepared by P Salter RFO
approved by:

Receipts & Payments October 2026

	Accounts brought forward					
		£26,864.73				
date	**Lloyds Bank Community account**	**SYSTEM**	**CREDIT**	**DEBIT**	**VAT**	**Frequency**
19 Oct	Service charges Lloyds Bank	PAY		£4.25		monthly
20-Oct	Wickes building compost for planters	DEB		£53.60	£8.93	seasonal
22-Oct	Keith Jones web management	FPO		£70.00		monthly
22-Oct	Lesley Edgley poppy wreath from Arboretum	FPO		£20.00		annual
23-Oct	HMRC PAYE	DD		£302.87		quarterly
		TOTAL	**0**	**£450.72**	**£8.93**	

	Balance carried forward	**£26,414.01**	

Prepared by: P Salter RFO 31/10/26
Approved by:

	Bank Reconciliation at 30/09/2026			
	Cash in Hand 01/04/2026			18,086.20
	ADD			
	Receipts 01/04/2026 - 30/09/2026			21,102.71
				39,188.91
	SUBTRACT			
	Payments 01/04/2026 - 30/09/2026			12,324.18
A	**Cash in Hand 30/09/2026**			**26,864.73**
	(per Cash Book)			
	Cash in hand per Bank Statements			
	Main Account	30/09/2026	26,864.73	
				26,864.73
	Less unpresented payments			
				26,864.73
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**26,864.73**
	A = B Checks out OK			

	Bank Reconciliation at 31/10/2026			
	Cash in Hand 01/04/2026			18,086.20
	ADD			
	Receipts 01/04/2026 - 31/10/2026			21,102.71
				39,188.91
	SUBTRACT			
	Payments 01/04/2026 - 31/10/2026			13,890.40
A	**Cash in Hand 31/10/2026**			**25,298.51**
	(per Cash Book)			
	Cash in hand per Bank Statements			
	Main Account	31/10/2026	26,414.01	
				26,414.01
	Less unpresented payments			1,115.50
				25,298.51
	Plus unpresented receipts			
B	**Adjusted Bank Balance**			**25,298.51**
	A = B Checks out OK			

Appendix 3 item 52 Clerk's feedback from Internal Audit 20/10/2026

Overview of auditor's findings:
The Notice of Exercise of Public Rights was confirmed as having been removed from the website and noticeboard.
The AGAR 2026/27 would be completed on the new online system although this is not compulsory until next year
Appointment of auditors The Minutes confirming this were viewed and noted.
Website All required legislation was present on the website.
Financial records. All invoices, bank reconciliations & bank statements present & correct.
Minutes: official record copies signed, dated, and initialled on each page
Budget and Precept: having reviewed the draft prepared statement for the November council meeting both auditors were happy with the conclusions and recommendations. They suggested that these can be approved at the November PC meeting & updated later if necessary.
VAT records: the last reclaim was made at the end of the 2025/26 financial year. The amount claimed reconciled with bank statements and the schedule. The next claim can be made now the new assets have been invoiced although there is no necessity to claim before next end of year.
The Asset Register is now kept on SCRIBE. It is updated with the new purchases and invoices from the Clean and Green Grant as of October 2026. It meets all requirements.
Risk Assessment The new updated 2026 Risk assessment was said to be excellent and an improvement of the less detailed previous one.

Date of Year End audit: The date of 29th April 2027 was proposed by the auditors

Action Points

- **Website:**
    - The auditor felt the Accounting statements should be easier to find for the general public. It was suggested to list them under a heading of 'AGAR' or 'Annual Governance and Accountability Return'.
    - Bank Reconciliation and Significant Variances. Add these to the website
    - Financial Regulations- Change reference to Form '126'
    - Risk assessment- Ensure this is uploaded to the website.
    - Asset register -This updated version now needs to be uploaded to the website.
- **VAT Records:** in order, but in future attach the schedule to the claim form
- **Cashbook:** for next audit every invoice needs to be initialled and all schedules of payments countersigned.

P Salter 20/10/26

Appendix 4 November 2026 PLANNING Report to Council

New

26/01277/FUH - (Full Application (Householder)) Railway Cottage , Fosseway Lane, Lichfield Removal of existing car port and the erection of a two storey side extension (Sch1) Wall response 29/10/26 "*Although this property lies outside the boundaries of Wall Parish I can confirm that Wall Parish Council would have no objection to this application*". **consultation ended 13/11/26**

26/01310/FUH 33 Ogley Hay Road. 2 storey side extension to include garage, kitchen and bedroom en suite

DECIDED- none

ONGOING Comments from Wall PC can be viewed on the LDC and SCC planning portals:

- **26/01088/FUL** Land South East Of Walsall Road Muckley Corner Lichfield Creation of four gypsy and traveller pitches each pitch comprising of one static mobile homes, and one touring caravan, along with erection of stables and tack room (part retrospective) (Sch2) consultation closed 4/11/2026

- **Land Rear Of Boythorpe And Wyndfield, Walsall Road, Pipehill Appeal against the refusal of 26/00016/OUT f**or the outline application for the erection of up to 4 No. dwellings, with all other matters reserved Inspectorate Appeal Reference 6012875 LPA reference number: 26/00014/REF consultation closed

- **SCC/26/0042/FULL-MAJ Greener Composting** Status: currently awaiting more information from the applicant to address matters raised during the consultation process'. Wall PC additional response added 16th October 26